

Welcome to NamePal, the complete automatic address book. It will keep your lists of names, addresses, phone numbers, and related comments on your computer, and then print them out in a pocket-size "book" that you can use anywhere. And you can code your data to keep track of club members, birthdays, babysitters, or any other grouping that is important to you. NamePal also performs other handy tasks, like printing mailing labels, Rolodex card files, and full-page rosters.

Best of all, NamePal is quite easy to use. The program is completely "menu-driven" so choices are made from a list of options. These options are described on-screen in Help messages if you want assistance. You can also select an on-screen introduction to the entire program.

NamePal is a "shareware" program, so you are encouraged to try it out and make copies for friends. If you like the program and continue to use it, we ask that you register your use by mailing in the \$19.95 fee. When you register, you are sent the latest version of NamePal, along with two pocket-size vinyl address book covers, book mounting templates, additional documentation, and a separate Export/Import program that lets you exchange NamePal data with other software packages (for example, you can create files for Sidekick phone directories, word processing mail/merge, data base formats, etc.). You will also receive free telephone support and information about future program upgrades.

The following instructions are more helpful if you read them at your computer, and try out the various commands. To use NamePal you will need DOS 2.1 (or later), and at least 128K of memory.

#### SETTING UP

To begin, copy the NamePal diskette to another floppy or a hard disk, and save the NamePal disk as a backup. Floppy users should format a new diskette (FORMAT B:), and then make the copy (COPY A:\*.\* B:).

Hard disk users should log on to the fixed disk (usually drive C:) and see the DOS prompt "C>". You will probably want to set up a sub-directory for NamePal, for example one called "NP". To do that, type "MKDIR \NP" and press <Enter> to create the sub-directory, then type "CHDIR \NP" and press <Enter> to change to the new directory. Finally, insert the NamePal diskette into floppy drive A, and type "COPY A:\*.\*" and press <Enter> to copy the files to your hard disk.

NamePal will use your system date to tell you when names were added or changed on your file. If your system asks for the date when you turn the computer on, you should reply with the current date.